

COLORADO AIR POLLUTION CONTROL DIVISION WORKPLAN SPREADSHEET
FY 2002 WORKPLAN ACTIVITIES: Stationary Sources 3.0

Activities / Output		Due Dates	PPA	Progress
	> Draft settlement documents	Ongoing		
	> Review and revise enforcement documents	Ongoing		
	> Attend enforcement/compliance meetings with sources	Ongoing		
	> Draft enforcement policies as necessary	Ongoing		
	> Provide training as necessary	Ongoing		
	> Coordinate legal services	Ongoing		
3.4.2.2	Provide Support to OP Program			
	Output:			
	> Research and provide regulatory interpretations	Ongoing		
	> Attend internal/external meetings	Ongoing		
	> Negotiate permit terms and conditions	Ongoing		
	> Preparation for OP permit appeals	Ongoing		
	> Provide implementation guidance as necessary	Ongoing		
3.4.2.3	Provide Support for Construction Permit Program			
	Output:			
	> Research and provide regulatory interpretations	Ongoing		
	> Attend internal/external meetings	Ongoing		
	> Negotiate permit terms and conditions	Ongoing		
	> Preparation for OP permit appeals	Ongoing		

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	Activities / Output	Due Dates	PPA	Progress
	➤ Coordinate legal services	Ongoing		
	➤ Provide implementation guidance as necessary	Ongoing		
3.4.2.4	Provide Information to the Public, Regulated Community, Local Agencies, AQCC			
	Output:			
	➤ Provide information as necessary	Ongoing		
	➤ Respond to CORA requests in a timely manner	Ongoing		
	➤ Review EPA and internal guidance, review technical information and journals	Ongoing		
	➤ Provide briefings to AQCC as requested	Ongoing		
	➤ Attend all agency meetings, provide briefings as requested	Ongoing		
3.4.3	Common Provisions			
	Output:			
	➤ Affirmative Defense rulemaking in July '01; work with EPA for approval of Affirmative Defense rule	8/01		
	➤ Combine Common Provisions with Regulation No. 3. Part A and at same time delete obsolete provisions, cleanup, upset provisions	2/02		
3.4.4	Revise Regulation No. 1			
	Output:			
	➤ Rulemaking hearing in August '01 to conform provisions to ACE rule, delete obsolete provisions, agricultural exemption cleanup, open burning and other clarifications; remove 12/96 revisions concerning coal-fired utility boilers	8/01		

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	Activities / Output	Due Dates	PPA	Progress
	➤ Work with EPA for approval of revisions	6/30/02		
3.4.5	Regulation No. 2: Odor Issues			
	Output:			
	➤ Continue implementation of swine CAFO rules, finalize BACT document, alternative lagoon cover protocol	6/30/02		
	➤ Continue to work with hog farms for lagoon cover compliance demonstrations/other Amendment 14 issues	Ongoing		
	➤ Conduct enforcement actions/negotiate resolution of enforcement actions with HCSFOs	Ongoing		
	➤ EPA/State task force, CLA: to track and develop strategies for working with agricultural communities on odor issues	6/30/02		
3.4.6	Revise Regulation No. 3, Parts A,B and C			
	Output:			
	➤ Revise for agricultural exemption conformity, confidentiality rule clarification, offset banking and trading revisions, public hearing revisions, internal reference consistency changes, other cleanup	2/02		
	➤ Track and participate in NSR Reform discussions, PSD changes	Ongoing		
	➤ Revise Part C per EPA OP Reproposal	6/30/02		
3.4.7	Revise Regulation No. 5			
	Output:			
	➤ Implement trading rules, develop assistance documents, work with external or internal staff for creation and maintenance of bank, internal trading	Ongoing		
	Draft other innovations as appropriate	Ongoing		

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	Activities / Output	Due Dates	PPA	Progress
	➤ Negotiate voluntary agreements, prepare needed support documents	Ongoing		
	➤ Coordinate with ELP, develop media-specific leadership principles and revisions as necessary	Ongoing		
3.4.8	Revise Regulation No. 6			
	Output:			
	➤ Annual update to NSPS - IBR	12/02		
	➤ Work with enforcement and permit units for NSPS/MACT issues identification, develop guidance materials	6/30/02		
3.4.9	Revise Regulation No. 7			
	Output:			
	➤ Revise Regulation No. 7 as necessary for attainment redesignation, revise tank procedures, cleanup	8/02		
3.4.10	Regulation No. 8, MACT and NESHAPS			
	Output:			
	➤ Semi-annual MACT updates - IBR	6/01, 12/01		
	➤ Finalize Surface Coating MACT project; conduct P2 tracking on the project	12/01		
	➤ Provide training to in-house staff as appropriate	As needed		
	➤ Maintain MACTrax system	Ongoing		
	➤ Provide semi-annual MACTrax report to EPA	Ongoing		
	➤ Industry workshops as requested	Ongoing		

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	Activities / Output	Due Dates	PPA	Progress
	<ul style="list-style-type: none"> ➤ Provide support for asbestos rule revisionis – Fall '01 	Ongoing		
3.4.11	Revise Regulation No. 18 – Acid Rain			
	Output:			
	<ul style="list-style-type: none"> ➤ Annual update 	12/01		
3.4.12	Regional Haze/Visibility Issues			
	Output:			
	<ul style="list-style-type: none"> ➤ Work with Technical Services to develop federal land burning MOU regulation, other support as requested 	Ongoing		
	<ul style="list-style-type: none"> ➤ Regional Haze rule implementation as necessary 	Ongoing		
3.4.13	Air Toxics/Phase II (UAT, Area Source, Residual Risk, State/Fed Workplan			
	Output:			
	<ul style="list-style-type: none"> ➤ Provide management with options for state/federal workplan to address remaining risks to public health not addressed by the other 112 programs: 4 choices currently being explored, final choice in 2002 	Ongoing		
	<ul style="list-style-type: none"> ➤ Provide comments on EPA's draft state/federal workplan issues, continue to participate in post-FACA activities 	Ongoing		
	<ul style="list-style-type: none"> ➤ Comment on proposed EPA rules as necessary 	Ongoing		
	<ul style="list-style-type: none"> ➤ Provide management with briefings on toxics issues where relevant and appropriate 	Ongoing		
	<ul style="list-style-type: none"> ➤ Develop and implement area source rules per EPA 	Ongoing		
3.4.14	Develop and Promote Public/Private Partnerships/Other Initiatives			

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	Activities / Output	Due Dates	PPA	Progress
	Output:			
	➤ MACT Energy sector: combustion turbines, reciprocating engines	6/30/02		
	➤ MACT foundries/steel mills	6/30/02		
	➤ MACT Refinery II partnership	6/30/02		
	➤ MACT oil and gas area source/flash emissions	6/30/02		
	➤ Complete analysis of MACT program to date; work with contractor to finalize report; brief APCD management	6/30/02		
	➤ Partnership with NREL; work with SEP guidance for all media	Ongoing		
	➤ Other partnerships as necessary	Ongoing		
3.4.15	Review/Comment on EPA Rules and Policies			
	Output:			
	➤ Track and review new and revised EPA policies; provide comment as necessary	6/30/02		
	➤ Track, review, comment on new and revised EPA rules as necessary	Ongoing		
	➤ Recommend P2 integration on new and revised EPA rules as appropriate	Ongoing		
3.4.16	Develop Procedures and Policies			
	Output:			
	➤ Develop procedures and policies as needed or requested	Ongoing		
3.4.16.	Performance Measure Reports			
	Output:			
	➤ Complete case conclusion data sheets on all enforcement actions	6/30/02		

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	Activities / Output	Due Dates	PPA	Progress
	<ul style="list-style-type: none"> ➤ Draft year-end report of enforcement program, evaluate enforcement actions, types of violations, success of actions in terms of environmental results, penalties, administrative costs 	6/30/02		
	<ul style="list-style-type: none"> ➤ Draft year-end report of SBAP program, evaluation success of compliance assistance visits in terms of time between initial contact and compliance, types of violations, types of assistance provided, number of contacts, including site visits, telephone calls, and workshops, enforcement referral success stories, environmental results where appropriate; include information where relevant from asphalt Compass project (see 3.3.1) 	6/30/02		
	<ul style="list-style-type: none"> ➤ Draft year-end report of P2 activities, pulling from enforcement and SBAP reports, other (see 3.4.1) 	Ongoing		
3.5	Support Public Health and Aesthetic Values by Providing Regulation and Compliance Support to Legislature			
3.5.1	Provide Technical Support for Air Quality Legislation			
	Output:			
	<ul style="list-style-type: none"> ➤ Provide support, information, briefings for legislative efforts as requested 	Ongoing		
	Conduct bill reviews, provide comments as requested	Ongoing		
	<ul style="list-style-type: none"> ➤ Respond to legislative requests for information 	Ongoing		
3.6	Support Protection of Public Health and Aesthetic Values through Provision of Program Information for Regulation and Compliance - Support Unit			
3.6.1	Participate in External Organization Activities			
	Output:			
	<ul style="list-style-type: none"> ➤ STAPPA activities 	Ongoing		

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	Activities / Output	Due Dates	PPA	Progress
	<ul style="list-style-type: none"> - conference calls - provide comments 			
	<ul style="list-style-type: none"> ➤ WESTAR Toxics/Training <ul style="list-style-type: none"> - conference calls - organize/participate in workshops 	Ongoing		
	<ul style="list-style-type: none"> ➤ Participate in Small Business WESTAR Committee 	Ongoing		
	<ul style="list-style-type: none"> ➤ Participate on National USDA Agricultural Task Force; develop national policies and recommendations; coordinate national meeting in Denver on July 17-19, 2001 	6/02		
	<ul style="list-style-type: none"> ➤ Other activities 	As needed		
3.7	Reserved			
3.8	Support Protection of Public Health, the Environment and Aesthetic Values through Oversight of the Local Agency in Those Areas of the State Where the Division Contracts with a Local Agency to Provide Services			
3.8.1	Develop Inspection Lists and Local Agency Contracts for 2002			
	Output:			
	<ul style="list-style-type: none"> ➤ Develop inspection lists for state inspections and local agency contracts 	12/01		
	<ul style="list-style-type: none"> ➤ Resolve and reconcile with local agencies 	11/01		
	<ul style="list-style-type: none"> ➤ Decide on inspection resources 	11/01		
	<ul style="list-style-type: none"> ➤ Write compliance monitoring strategy 	01/02		

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	Activities / Output	Due Dates	PPA	Progress
	➤ Steve Fine to assist in development of asbestos portion of CY contract	12/01		
	➤ Dean Neely to assist in development of CFC portion of contract	12/01		
	➤ Arch Crouse to assist in the development of local contracts for field services portion	11/01		
	➤ Provide input for Field Services portion of local agency contract	10/01		
3.8.2	County Inspection Review and Document Management			
	Output:			
	➤ Asbestos			
	Asbestos field staff to review county asbestos inspection reports within 30 days	Monthly		
	Quarterly summaries	Quarterly		
	Steve Fine to provide quarterly summaries to local staff and Environmental Health Directors	Quarterly		
	➤ CFC			
	CFC Program will review, approve, and ensure proper filing of all inspection worksheets	Quarterly		
	Unit leader will perform at least one oversight inspection with each agency CFC inspector	Quarterly		
	➤ Field Services			

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	Provide communication and consultation between local agencies and the state	As required		
	Supply information	As required		
	Provide assistance to local agency personnel	As needed		
	Review local agency monthly reports within 30 days	Monthly		
	Enter reports in Access and AIRS databases as received from local agencies	As received		
	Maintain monthly report tracking logs	Monthly		
	Quarterly report sent to local agencies with the last quarterly report acting as a contract summary	Quarterly		
3.9	Conduct Compliance Monitoring and Enforcement Activities in Those Areas of the State Where There is No Contract with Local Agencies			
3.9.1	Field Services Program - Operating Permits Review - Chargeable Time			
	Output:			
	➤ 25 permits reviewed to determine correctness of information, necessary testing requirements, enhanced monitoring requirements and adequate compliance plans, etc.	As needed		
3.9.2	Field Services Section - Final Approval Permit Process Inspections			
	Output:			
	➤ Final approval permit process - 1000 F.A. permit packets sent to engineering	Ongoing		